

## **TINNA RUBBER AND INFRASTRUCTURE LIMITED**

Registered Office: Tinna House, No. 6, Sultanpur, Mandi Road, Mehrauli, New Delhi-110030, India  
(CIN: L51909DL1987PLC027186); Phone No. (011) 4951 8530, (011) 4900 3870;  
Fax: 011-26807073, Website: www.tinna.in; Email: investor@tinna.in

### **Notice of 30th Annual General Meeting, Book Closure and Remote E-voting.**

#### **(A) Annual General Meeting**

Notice is hereby given that the 30th Annual General Meeting (AGM) of the Members of the Company is scheduled to be held on Wednesday, the 27th September, 2017 at 9.00 A.M. at 18th South Drive Way, DLF Farms, Chhattarpur, New Delhi - 110074, to transact the business, as set out in the Notice convening the said AGM. The Notice of AGM along with its annexures and the Annual Report for the Financial Year 2016-17 have been sent to members at their registered addresses through permitted mode. The same is also available on the Company's website www.tinna.in. The dispatch of Notice of AGM has been completed on 2nd September, 2017.

#### **(B) Book Closure**

The Register of Members and Share Transfer Books of the Company will remain closed from Thursday, 21st September, 2017 to Wednesday, 27th September, 2017 (both days inclusive).

#### **(C) Remote E-voting**

Notice is further given that pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 duly amended and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 20th September, 2017, may cast their vote electronically on the ordinary and special business, as set out in the Notice of AGM through electronic voting system of National Securities Depository Ltd. (NSDL) from a place other than the venue of AGM ('remote e-voting'). The detailed procedure/instructions for remote e-voting have been provided in the Notice of AGM and also available at the website of NSDL. All the members are informed that:

(a). The Ordinary and Special Business as set out in the Notice of AGM may be transacted through voting by electronic means;

(b). The remote e-voting shall commence on September 23, 2017 at 9.00 a.m. (IST);

(c). The remote e-voting shall end on September 26, 2017 at 5.00 p.m. (IST);

(d). The cut-off date for determining the eligibility to vote by electronic means or at the AGM is September 20, 2017;

(e). Any person who becomes a member of the Company after dispatch of the Notice of AGM and holding shares as on the cut-off date i.e. September 20, 2017, may obtain the login ID and password by sending a request to NSDL at their email Id: evoting@nsdl.co.in or to the RTA at their email Id : rta@alankit.com

(f). Members may note that : (i) the remote e-voting module shall be disabled by NSDL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, he shall not be allowed to change it subsequently; (ii) the facility for voting through ballot paper shall be made available at the AGM; (iii) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; (iv) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.

(g). The Notice of AGM is available on the Company's website www.tinna.in. The Company has appointed scrutinizer for conducting the evoting process.

(h). In case of any query pertaining to remote e-voting, members may refer FAQ and evoting user manual available at www.evoting.nsdl.com under download section or write an email to evoting@nsdl.co.in or contact NSDL at the toll free No. 1800-222-990

By Order of the Board  
For Tinna Rubber And Infrastructure Limited  
Sd/-

Place: New Delhi  
Date: 2nd September, 2017

K.C. Madaan  
Company Secretary